

Meeting Minutes

Tuesday 19th September

Present: LS, JJC Chair – Lyndsey Smith - HT

Minute Taker – Jade Johnston-Cowan

Item	Discussion points	Actions
	Set up new School Fund and tidy up old projects. Balances in old projects to be transferred into “general”.	<p><i>19/09/23 new 23-24 package set up</i></p> <p>22/02/24 PO 120639715 transport cross country championships</p> <p>19/03/24 PO 120642630 Cee-Cee Entertainments Inflatables for school party on Tie 18th June 2024. Host are repaying £200.00</p> <p>12/06/24 PO 120651566 rulers for the P7s</p> <p>21/06/24 PO 120652843 Scientific calculators for P7's</p> <p>21/06/24 Cheque BHS 306 P7 School Ties</p>
	<p>Funds in Christmas Show project from last year still to be spent. P5 wanting to do a Titanic Workshop.</p> <p>£23.76 still left to spend in the Christmas Show 22 project.</p>	<i>19/09/23 PO120623864 for Lisa Hegarty.</i>
	House Captain Tshirts need to be ordered from the general fund.	<p><i>28/08/23</i></p> <p><i>PO120621415</i></p>
	Buddy Badges to be ordered from the general fund.	<p><i>24/08/23</i></p> <p><i>PO120621148</i></p>
	Volleyballs to be ordered for the school under general fund.	<p><i>20/09/23</i></p> <p><i>PO 120624171</i></p>
	<p>Panto trip to Perth be organised. Parents to pay £11 each.</p> <p>The parent council have agreed to pay half of the pantomime buses.</p>	<i>10/01/24 £374 paid from the school fund general account to cover the difference. Parent council also paid half the bus cost of £330.</i>

Meeting Minutes

Wednesday 1st November

Present: LS, JJC Chair – Lyndsey Smith - HT

Minute Taker – Jade Johnston-Cowan

	P7 are going to have a Common Room, need to buy supplies from general fund for the room. (games, pains)	31/20/23 <i>PO120628068</i>
	Educational Trust £126 in School Fund. Ordered Sphero Indi Robot for P1/2. £18.95 to be paid from the christmas fund.	08/11/23 <i>PO120629028 £144.95</i>
	P7 Residential SAS Trip costing £220 pp	27/11/23 <i>PO 120626100 deposit for SAS camp</i> <i>Leftover funds to be spent on P7's</i> <i>21/06/24 Cheque 308 St John's ties</i>
	Organise Christmas artwork fundraising with Xmas4Schools	19/12/23 <i>cheque received for £113 paid into school fund</i> 06/03/24 <i>PO 120641209 We Go Bus booked for the Badminton Championships £110</i>

	Donation from Mantalk £100	<i>Put into general to be spent towards trophy cabinet for the children to put their trophys in.</i>
	Christmas Show 2023 tickets made up on PP for parents/carers	<i>12/01/24 Cheque 299 to C.Houston-Gibb for xmas supplies</i> <i>27/05/24 PO 120649627 Kindermag for P3/4</i> <i>27/05/24 PO 120649746 games for P3/4, P5 & P1/2</i> <i>17/05/24 PO 120652024 & 120652022 P6/7 supplies</i> <i>17/06/24 PO 120645199 24/06/24 PO 120652934 P7 supplies</i>
	Margaret Keast £1k gift to be spent on trophy cabinet for the school	<i>17/01/24 PO 120635233 £1553.99</i>
	O' Malley Fund shall be paying in funds to the school fund account for agreed purchases	<i>07/02/24 PO 120637930 basketballs and bibs</i> <i>27/02/24 PO 120640140 Sports Trophy</i> <i>18/03/24 PO 120637934 bibs and wooden blocks</i>
	Non uniform Fund	<i>06/03/24 PO 120641315 code and go set for P1/2 £102.90</i> <i>22/03/24 Cheque 302 £5 Badminton Championships – CANCELLED as Live Active did not need to buy shuttle cocks or nets.</i> <i>16/05/24 PO 120648540 £48.39 Paint & Brushes</i>

		<i>24/05/24 PO 120649564 £16.99 P7 Leavers Assembly Songs</i>
	Whole School Trip to Active Kids. £8 per child	<i>22/03/24 PO 120643082 Smith & Sons bus £800</i> <i>26/03/24 PO 120643086 Snaigows Estates Deposit £100</i>
	SCI AF Lent fundraising organised.	<i>18/04/24 Cheque 304 written and sent to SCI AF</i>