

**Delayed Office Opening  
for Employee Training**

*This office will be closed from  
8.45 am - 11.00 am on the first  
Thursday of each month.*



**Education and Learning  
(Chief Education Officer)**  
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Parents/Carers of pupils at  
St Stephen's RC Primary School

Contact Kim Ramsay  
Quality Improvement Officer  
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Our ref KR/LW

Your ref

Date 16 June 2025

Dear Parent/Carer

**Quality Improvement Review Visit – 22 & 23 May 2025**

In May 2025, a team of central officers visited St Stephen's RC Primary School for a Quality Improvement Review. During the review, we visited classrooms to observe learning and teaching. We talked to staff, parents/carers and children/young people and worked closely with the Headteacher and principal teacher.

During our visit the team found the following strengths in the school's work:

- The Headteacher has a strong commitment to the school community. She is dedicated to improving outcomes for all children and creating an environment where children and staff are nurtured, respected and valued. She is well respected and valued across the school community. As a result, there is a positive environment for learning, where the staff team and community are invested in improving the work of the school.
- All staff have established an inclusive, nurturing and respectful ethos and culture which reflects the embedded core values of love, integrity, faith and tolerance. Relationships across the school are very positive and staff know the children and families very well. This enables children to feel safe, supported and ready to learn.
- Teamwork and collaboration are valued, and all staff work together effectively to improve outcomes for all. Staff take on leadership roles, learning with and from each other. This is supporting continuous improvement across the school.
- Learning experiences are purposeful and, in all lessons observed explanations and instructions were clear. As a result, children are clear on what they are learning and how they will have success.
- Children in the school are polite, friendly and enthusiastic to learn. They are proud of their achievements and engage well with their learning. This is leading to good levels of attainment.

The following areas for improvement were identified and discussed with the Headteacher and staff:

- Staff should continue to improve the consistency of learning and teaching across the school. Senior leaders should collaboratively review and develop the St Stephen's Learning and Teaching Framework to promote a shared understanding of, and set expectations for, high quality learning and teaching. This will ensure that all children benefit from high quality learning experiences across the curriculum.
- Staff should develop further their approaches to curriculum design and planning to provide increased levels of differentiation, pace and challenge with learning. This should support raised attainment and progress with learning.
- Senior leaders should continue to make best use of key data and information about children's learning and build on approaches to sharing this with all teachers. This will support staff to plan appropriately to maximise progress in learning.

Following the visit the school will continue to receive Tailored support.

Yours sincerely

*Kim Ramsay*

Kim Ramsay  
Quality Improvement Officer