

# **Parent Council Meeting Wednesday 8<sup>th</sup> September 2021 Fossoway Primary School**

## **Minutes - AGM**

- 1. Present:** Christina Smith (CS, Chair), Mrs. Allan (FA, Head Teacher), Jim Pritchard (JP), Natalie Harrower (NH), Lorna Hayes (LH), Sadie Watson (SW – minutes), Deborah MacInnis (DM present for last 30 mins of mtg)
- 2. Apologies for absence:** Katherine Wallace (KW)
- 3. Minutes of previous meeting – true record**  
Approved as a true record (proposed CS, seconded FA)
- 4. Matters arising**
  - Updated Handbook (Links to PKC guidance) – Mrs Allan to check
  - Community council update – no specific updates
- 5. Election for vacancies on Council/Post holders**

### ***2020/21 postholders***

All postholders and council members resigned

### ***2021/22 postholders***

Natalie Harrower – Chairperson (CS proposed; SW seconded)

Sadie Watson – Vice Chairperson (CS proposed; Lorna Seconded)

Jim Pritchard – Treasurer (SC proposed, SW seconded)

Vacant – Secretary

Lorna Hayes – Parent Council Member (CS proposed; NH seconded)

Christina Smith – Parent Council Member (SW proposed; NH seconded)

Katherine Wallace – Parent Council Member (CS proposed; Sadie seconded)

It was noted that there is currently no representation from the nursery and P3

Ways to introduce parents to the Parent Council and encourage them to join (especially from nursery, P3 and P5) were discussed including:

- \*Parent Council Facebook page. Natalie will take the lead and trial for 3 months
- \*Make a short video clip to tell parents what we do and introduce them to members of the Parent Council
- \*Re-visit the Parent Council Flyer and distribute at school gate (NH and CS to take the lead
- \*Mrs Allan to consider presenting the HT report to the wider group of parents in a short video clip with a short introduction from the parent council members.

## **6. Chairperson's Report**

CS provided support to the school throughout the year through regular meetings with Mrs Allan. Although there had been no specific projects, there were many Covid related issues to discuss.

## **7. Financial report**

Please find attached the financial report.

Next instalment of the funds to be received should be before the end of the year.

## **8. HT report**

Please find attached.

Mrs Allan said a specific thank you to Christina Smith and to Katherine Wallace for chairing, taking notes and contributing to the Parent Council so successfully for almost 7 years. Their input had been very much appreciated by the the staff and parents alike.

## **Date of next meetings:**

Wednesday 17<sup>th</sup> November

Wednesday 23<sup>rd</sup> February

Wednesday 11<sup>th</sup> May

## **Please Note...**

Parent Council Agendas and Minutes are circulated to parents by email from the School Office, and a copy is on the pinboard in the School Reception. All parents are welcome to attend Parent Council Meetings as observers, and we welcome parents coming forward if they are interested in joining the Parent Council. To contact the Parent Council directly you can speak to any member in person, or email [fossowayparentcouncil1@gmail.com](mailto:fossowayparentcouncil1@gmail.com) correspondence is then raised at Meetings.

