



## Welcome Back

Welcome back to the new school year. We hope everyone enjoyed the holiday and benefitted from the lovely weather. We extend a special welcome to new pupils in ELC, Primary One and also to those who have enrolled throughout the school.

We also extend a warm welcome to Miss Gillian Mabon who will be covering Mrs Robson's maternity leave. Mrs Robson gave birth to a boy during the holiday, a few weeks earlier than expected, both mother and son are doing well.

## Melrose Primary School App

We remind parents that the school has an App which is available to download from Google Play Store or the Apple App Store. Diary dates and news items are available on the App and also messages/reminders are posted directly from class teachers.

## Communication

- We have an open door policy at Melrose Primary School however we request that parents/carer wishing to speak to a teacher or a member of the management team contact the school office to make an appointment.
- Absence – parents/carers are requested to communicate all pupil absences directly with the school office by telephone (01896 822103) or email ([melroseps@scotborders.gov.uk](mailto:melroseps@scotborders.gov.uk)).

## Annual Update Form

These forms will be distributed to children in the coming weeks, please return the updated forms as soon as possible; it is essential we have current contact information for all pupils.

## School Meals

To avoid disappointment and upset we ask parents/carers to remember to order meals well in advance through ParentPay. Activation letters have been sent home for new pupils.

## Medication/Allergy Information

We have children in school with allergies including severe nut allergies. We wish to remind parents/carers that nuts and food containing nuts, e.g. chocolate spreads and peanut butter should **not** be brought to school.

It is the responsibility of parents/carers to inform the school of any condition and also to provide prescribed medication which is in date.

Please note the school is unable to administer medication which has not been prescribed e.g. Calpol.

Should a child require be given prescribed medication during the school day a request form, which can be obtained from the school office or downloaded from the school website, must be completed.

For further information about the administration of medicines and health care procedures, please click on this link [http://www.nhsborders.scot.nhs.uk/media/64720/parents\\_leaflet\\_medication.pdf](http://www.nhsborders.scot.nhs.uk/media/64720/parents_leaflet_medication.pdf)

## Sickness and Diarrhoea

We remind all parents and carers that children should **NOT** return to school or nursery for **48 hours** after the bout of sickness and/or diarrhoea. We would be grateful for your support with this recommendation in order to avoid any unnecessary spread of viruses.

## Huntly Road

Huntly Road is a designated safe route to school; this was established as a safe walking area based on the presence of sidewalks, walking paths and the location of crosswalks.

The designated parking areas, drop off and pick up points, for Melrose Primary School and Nursery are St Mary's Road, the Health Centre and Melrose Rugby club car park.

Despite constant requests for Huntly Road **not** to be used for parking, a drop off or pick up point parents/carers continue to ignore this request.

**Drivers who use Huntly Road at the beginning and end of a school day are putting children's lives at risk.**

There have been a number of near misses/incidents where pupils have narrowly avoided being injured by cars.

**We request that Huntly Road is NOT used for parking, drop off or pick up at any time when children are in school.**

## Dalguise Residential Outing 2020 (current P6 pupils)

The interim payment of £65 is due to be paid on or before 11<sup>th</sup> October 2019, payments should be made through ParentPay.

## Clothing and other personal items

Please ensure all items of clothing and other personal items (coats, bags, lunch boxes, gym kit etc.) brought to school are **clearly named**. There is a lost property box in each building; if property or clothes are misplaced we urge pupils and parents to check the 'lost property' boxes. Please also check that your child brings their own personal items home, several pieces of named clothing have already gone missing.

## Health & Safety in PE

In the interest of health and safety, children should **NOT** wear ear-rings and must tie back long hair for PE and physical activities. Children who have pierced ears should be able to remove their own ear-rings or come to school with their ear-rings taped. Pupils are also responsible for the safety of their ear-rings when they are taken out. School are not able to tape or remove ear-rings. Pupils with long hair must bring something to tie their hair back with, school cannot provide bands/bobbles – boys with longer hair are also required to tie their hair back.

## School Newsletters

School newsletters will be sent out to parents electronically and will be posted on the school website and on our App. We will use the email addresses held on each child's record. Please ensure you inform the school of any changes to email address during the year.

## Easy Fundraising

Melrose Primary School is registered with an organisation called Easy Fundraising. Easyfundraising is a way to raise money for good causes such as schools, charities, sports clubs, religious groups, community groups and more, simply by shopping online is an online.

By registering as a user, each time an online purchase is made the school will benefit financially – there is no cost to register and no extra cost for the purchase.

To register go to: [www.easyfundraising.org.uk/causes/melroseprimary](http://www.easyfundraising.org.uk/causes/melroseprimary)

The site is a referral platform which goes to the online store - every time a purchase is made by a registered user, the school will receive a donation from the store. This is a FREE and SIMPLE way of raising money for the school.

## Assemblies

Assemblies take place on Thursdays from 2.30-3.00pm, unless otherwise stated. Parents/carers are invited to attend assemblies involving their children. Year group assembly dates are listed below. Class assemblies dates - parents/carers will be informed of the date at least 4 weeks in advance by the School App. Dates will also be included in the School Newsletter.

## Diary Dates

**School closures, changes and new events are highlighted in bold writing.**

Wednesday 11 Sep 2019	School Photographer for Individual/Family Photos (note change of date)
Friday 11 Oct 2019	Interim Payment due for Dalguise 2020 (current P6 pupils going into P7)
<b>Monday 14 – Friday 18 Oct 2019</b>	<b>School Holidays</b>
<b>Monday 21 October 2019</b>	<b>Staff In - Service Training Day – school/ELC closed for pupils</b>
Thursday 7 – Friday 8 Nov 2019	Staff In - Service Training Days – school/ELC closed for pupils
Thursday 14 November 2019	Flu Immunisations
Monday 18 November 2019	Parents Consultations with Teachers
Wednesday 20 November 2019	Parents Consultations with Teachers
Thursday 21 November 2019	Parents Consultations with Teachers
<b>Monday 2 Dec 2019</b>	<b>St Andrews Day Holiday</b>
Thursday 5 December 2019	Christmas Fundraiser
Wednesday 11 December 2019	P1 Nativity Show 2pm and 6pm
Thursday 12 December 2019	P4 and P5 Christmas Parties
Monday 16 December 2019	P2 and P3 and P7 Christmas Parties
Tuesday 17 December 2019	P1 and P6 Christmas Parties
Wednesday 18 December 2019	Christmas Lunch
Thursday 19 December 2019	Christmas Church Service led by P5 – 9.30 am
<b>Friday 20 Dec – Fri 3 Jan 2020</b>	<b>School Holiday</b>
<b>Friday 14 February 2020</b>	<b>Staff In-Service Training Day – school/ELC closed for pupils</b>
<b>Monday 17 – Wednesday 19 Feb 2020</b>	<b>School Holidays</b>
Friday 3 April 2020	Easter/Spring Church Service led by P4 – 9.30am
<b>Monday 6 – Friday 17 April 2020</b>	<b>School Holidays</b>
<b>Thursday 7 May 2020</b>	<b>Staff In-Service Training Day – school/ELC closed for pupils</b>
<b>Friday 8 May 2020</b>	<b>May Day Holiday</b>
Monday 18 May 2020	Parents Consultations with Teachers
Wednesday 20 May 2020	Parents Consultations with Teachers
Thursday 21 May 2020	Parents Consultations with Teachers
Monday 1 June 2020	Holiday
Wednesday 3 June 2020	Sports Day
Tuesday 9 June 2020	Alternate Sports Day (if cancelled previous week)
Wed 10 and Thurs 11 June 2020	P7 Familiarisation Visits to Earlston High School
Sunday 14 – Saturday 20 June 2020	Melrose Festival Week
Wednesday 24 June 2020	P1 – P4 Potted Sports

Thursday 25 June 2020  
Tuesday 30 June 2020

**Wednesday 1 July 2020**  
**Monday 17 August 2020**  
Tuesday 21 August 2020

P5 – P7 Sports Festival  
P7 Leavers Assembly  
School closes at normal time for summer holidays  
**Summer holiday**  
**Staff In-Service Training Day – school/ELC closed for pupils**  
School re-opens for new session

## **FORTHCOMING EVENTS/ACTIVITIES**

### **Melrose Football Club**

We invite all P1 boys to come along to a taster football training session 9-10am, Gibson Park, Melrose. Your interim P1 coaches, Greg Simpson and Claire Taylor, will run the session. Registration forms will be available to sign up for the club season (£25 subs for 2019).

Our coaches are trained through the Scottish FA and will take all players through the SYFA player pathway. Melrose FC is run by volunteers. We rely on recruiting new coaches every year from among parents and carers of each age group. It's a fantastic and rewarding experience.

If you are interested in helping to coach the P1 boys please contact Greg for more details:

[simpson100@btinternet.com](mailto:simpson100@btinternet.com) 07813 776791

### **Melrose Waverley Tennis Club**

Adult Tennis Coaching Opportunity starting on 29<sup>th</sup> August 2019 for 6 weeks from 6pm – 7pm for further information please see poster on school information board or contact Ian Reilly on 01896 822448/07799583283 or email [ireilly@btinternet.com](mailto:ireilly@btinternet.com)

Coaching for children resumes again next week, for spaces please contact Ian on the above details.

### **Melrose Parish Church**

The next Family Service will take place in Melrose Parish Church Hall on Sunday 1st September, starting at 10.00 a.m. and lasts for 30 minutes. Children are given juice at the end of the short service.

Sunday 8th September sees the first Messy Church of the new session from Melrose Churches together. This will take place in Melrose Parish Church Hall from 3.00 – 5.00 p.m. Crafts, food, games music and fun for all - children must be accompanied by an adult and all are welcome.