



**Education Resources**  
Executive Director **Tony McDaid**  
**Mr S Duffy, Head Teacher**  
**Carluke High School**

**Our ref: SD**

**Your ref:**

**If calling ask for:**

**Phone:** 01555 773680

**Date:** 18 June 2020

Dear Parent/Carer

I hope this finds you and your family keeping safe and well.

Please find out below some key information about the planned return to Carluke High School for August 2020 in line with the guidance outlined by Mr Tony McDaid, Executive Director Education Resources), in his communication 16 June 2020.

### **Health and Safety**

The health and safety of everyone in Carluke High School remains at the heart of all our plans. Risk assessments and infection control measures have been implemented and will continue to be reviewed in line with Scottish Government and NHS Lanarkshire. Measures that will be in place include:-

- Hand sanitisers at every entrance and in every classroom in the school.
- Additional cleaning routines across the school.
- Clear signage and rules on physical distancing throughout the school building.
- Reduced movement of staff and pupils during the school day.

### **Will teachers and staff be in before pupils to prepare for a safe return?**

Teachers and staff have already been in school preparing for the return of pupils in August over the past few weeks. Tuesday 11 August will be an in-service day to enable final preparations and briefing on the latest and most up to date safety procedures from the Scottish Government.

### **When will schools return?**

Carluke High school will re-open to pupils on Wednesday 12 August 2020.

Pupils S1 – S6 will be split into two groups. Pupils have been split in alphabetic order of surname to ensure as close to 50% capacity in the school is achieved each day.

You will receive a text message today, **Thursday 18<sup>th</sup> June 2020**, confirming which Group your child/children are in.

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**Group 1 will return Wednesday 12 August 2020.**

**Group 2 will return Thursday 13<sup>th</sup> August 2020.**

**Friday 14<sup>th</sup> August 2020 we will have all S1 in school as part of their Transition Programme**

Pupils will attend school **5 full days every 2 weeks**. This model is common to all Clydesdale Secondary schools.

**Group 1** - 3 days (Monday – Wednesday) Week 1 and 2 days (Thursday – Friday) Week 2

**Group 2** - 2 days (Thursday – Friday) Week 1 and 3 days (Monday – Wednesday) Week 2

Groups will attend school the following days:-

	<b>Group 1</b>	<b>Group 2</b>
Week 0	Wednesday 12 <sup>th</sup> August 2020	Thursday 13 <sup>th</sup> August 2020
	S1 ONLY Friday 14 <sup>th</sup> August 2020	S1 ONLY Friday 14 <sup>th</sup> August 2020
Week 1	Monday 17 <sup>th</sup> August 2020	Thursday 20 <sup>th</sup> August 2020
	Tuesday 18 <sup>th</sup> August 2020	Friday 21 <sup>st</sup> August 2020
	Wednesday 19 <sup>th</sup> August 2020	
Week 2	Thursday 27 <sup>th</sup> August 2020	Monday 24 <sup>th</sup> August 2020
	Friday 28 <sup>th</sup> August 2020	Tuesday 25 <sup>th</sup> August 2020
		Wednesday 26 <sup>th</sup> August 2020
Week 3	Monday 31 <sup>st</sup> August 2020	Thursday 3 <sup>rd</sup> September 2020
	Tuesday 1 <sup>st</sup> September 2020	Friday 4 <sup>th</sup> September 2020
	Wednesday 2 <sup>nd</sup> September 2020	
Week 4	Thursday 10 <sup>th</sup> September 2020	Monday 7 <sup>th</sup> September 2020
	Friday 11 <sup>th</sup> September 2020	Tuesday 8 <sup>th</sup> September 2020
		Wednesday 9 <sup>th</sup> September 2020
Week 5	Monday 14 <sup>th</sup> September 2020	Thursday 17 <sup>th</sup> September 2020
	Tuesday 15 <sup>th</sup> September 2020	Friday 18 <sup>th</sup> September 2020
	Wednesday 16 <sup>th</sup> September 2020	
Week 6	Thursday 24 <sup>th</sup> September 2020	Monday 21 <sup>st</sup> September 2020
		Tuesday 22 <sup>nd</sup> September 2020
		Wednesday 23 <sup>rd</sup> September 2020
<b>September Weekend Holiday</b>		

### **What are pupils expected to do the days they are not in school?**

Pupils will be supported in their learning at home the days they do not attend school. This approach is known as “blended learning” and is a mix of face to face teaching in the classroom and learning at home. Support will be provided for your son/daughter when they are not in school. Details of this support will be provided when your child returns to school in August by their class teachers. Parents/carers are not expected to take on the role of offering classroom experience at home. With smaller class sizes in almost all areas, teachers and support staff will have the opportunity to set appropriate tasks and work that can be done at home.

We recognise that challenges remain for some families in resourcing home learning. A well-being survey will be issued to all pupils via Google Classroom this week to gauge how they are feeling

about the return to school in August and to provide an opportunity to identify any of these challenges.

### **What will the structure of the school day be for my child at Carluke High School?**

The school day will start Monday to Friday for pupils at 8.50am.

Monday to Thursday will be split into 3 sessions and Friday will be split into 2 sessions.

A 15 minute interval will take place in the morning during Session 1/Session 2.

Lunchtime will start at 12.50pm Monday to Thursday and last for 45 minutes.

Monday to Thursday school will finish at 3.35pm and Friday school will finish at 12.30pm.

### **Summary of School Day Structure August 2020**

	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>Session 1 Start</b>	<b>8.50am</b>	<b>8.50am</b>	<b>8.50am</b>	<b>8.50am</b>	<b>8.50am</b>
<b>Session 1 End</b>	<b>10.50am</b>	<b>10.50am</b>	<b>10.50am</b>	<b>10.50am</b>	<b>10.40am</b>
<b>Session 2 Start</b>	<b>10.50am</b>	<b>10.50am</b>	<b>10.50am</b>	<b>10.50am</b>	<b>10.40am</b>
<b>Session 2 End</b>	<b>12.50pm</b>	<b>12.50pm</b>	<b>12.50pm</b>	<b>12.50pm</b>	<b>12.30pm</b>
<b>Lunchtime</b>	<b>12.50pm</b>	<b>12.50pm</b>	<b>12.50pm</b>	<b>12.50pm</b>	
<b>Lunchtime End</b>	<b>1.35pm</b>	<b>1.35pm</b>	<b>1.35pm</b>	<b>1.35pm</b>	
<b>Session 3 Start</b>	<b>1.35pm</b>	<b>1.35pm</b>	<b>1.35pm</b>	<b>1.35pm</b>	
<b>Session 3 End</b>	<b>3.35pm</b>	<b>3.35pm</b>	<b>3.35pm</b>	<b>3.35pm</b>	

### **Should pupils wear uniform?**

We currently are encouraging and promoting uniform in line with all secondary schools in the Clydesdale locality for pupils return in August. Pupils are used to wearing uniform to school and we hope this helps keep a sense of normality for them, particularly at such an unsettling and challenging time.

Our new uniform supplier is:-

#### **ALJ Industrial Supplies**

**18 Bloomgate**

**Lanark**

**ML11 9ET**

**01555665715**

[\*\*info@aljonline.co.uk\*\*](mailto:info@aljonline.co.uk)

[\*\*www.aljonline.co.uk\*\*](http://www.aljonline.co.uk)

We recognise there is a very limited stock of school ties currently but every effort is being undertaken by ALJ to ensure these will be available in the coming days. We will liaise with ALJ and update you as to when ties are available and how they will be best distributed.

### **What will be the position with school transport in August?**

I am not in a position to offer clarity on what this will look like in practice. South Lanarkshire Council is working closely with Strathclyde Passenger Transport and travel contractors to agree safe protocols, in line with government guidance, for pupils who come to school in buses and taxis.

## **What about S1 Transition Days that haven't taken place as normal in May/June?**

I appreciate the concerns expressed by parents regarding transition days and them not taking place as normal in June for all our new S1 pupils due to current restrictions. We have run a limited transition programme in consultation with our Primary colleagues for pupils with Additional Support Needs this week led by the schools Learning Support Department.

We will run a transition programme for all S1 pupils in August. This will take place on:-

- **Wednesday 12<sup>th</sup> August (Group 1)**
- **Thursday 13<sup>th</sup> August (Group 2)**
- **Friday 14<sup>th</sup> August (All S1 - Group 1 and Group 2)**

This will provide all our new pupils with the opportunity to familiarise themselves with their new school.

We are looking forward, as always, to seeing all our pupils and to meeting our new S1 pupils in August.

## **How will I communicate with you over the summer?**

I will update you as soon as I can with more information before the end of term and will remain in contact over the summer holiday in relation to matters including:-

- School Transport
- S1 Transition Days – Group 1 12 August and Group 2 13 August
- Catering (Interval and Lunchtime arrangements)
- Cleaning
- SQA Results
- Individual Pupil Timetables

We will use the usual channels of communication:-

- School website - <http://www.carluke-highschool.org.uk/>
- Social Media - School Twitter - <https://twitter.com/CarlukeHS>
- Parent/Carer Email
- SEEMiS Text Messaging
- Google Classroom – for communication with pupils

Finally can I express my thanks to all parents/carers and pupils for their support in recent months in these unusual circumstances. All colleagues are looking forward to welcoming all our young people back to school in August and to seeing them in school face to face.

Take care and keep safe



Mr S Duffy  
Head Teacher