



Education Resources
Executive Director **Carole McKenzie**
High Mill Primary School
Head Teacher: **Kirstine McDonald**

29th June 2023

Dear Parent

Staffing Update for 2023-2024

You will recall that in the letter about classes for 2023-2024, I was still waiting for confirmation of about some staff that I requested for the school.

Teaching Staff

Today, I was delighted to receive confirmation that Miss Hayley Butler, who teaches at High Mill permanently 3.5 days per week will also be with us for an additional 1.5 days. Hayley will continue to be a permanent member of staff Monday-Wednesday and Thursday mornings, with the other 1.5 days being until June 2024.

I am also thrilled to confirm that Mrs Sinead Lavery has been allocated to us next session through some of our Equity budget and some additionality allocated to us by South Lanarkshire Council. As many of you know, Sinead works 2 days each week so will be with us on Mondays and Tuesdays. This is a temporary post until June 2024. Among other things, her timetable will include covering Miss Jennifer Scott to lead Forest Schools and for her CCC (planning time allocated to all teachers in Scotland).

There is no change to the planned class structure however, as shared previously, this can change happen should any families enrol children over the summer.

CLASS	ROOM	TEACHER(s)
P.2/1	Room 1	Mrs Wilson & Miss Butler
P.4/3	Room 2	Miss Cochrane & Miss Butler
P.6/5	Room 3	Mrs Cairns & Mrs Hughes
P.7/6	Room 4	Miss Scott
CCC & Forest Schools cover		Mrs Lavery

Support Staff

I am also pleased to share that our Support Services Co-ordinator has confirmed who will be our additional School Support Assistant. Mrs Julie Partridge joins us 4 days a week from 14th August 2023. Julie works Monday and Wednesday-Friday. Julie transfers to us from Carluke Primary where she has ably supported children with the Additional Support Needs classes there. She popped in for a brief visit before the end of term and is excited to be joining our school community.

Our Support Staff team for next session is as follows:

Mrs Lia Meechan	Team Leader	Monday - Friday
Miss Marie Dorrian	School Support Assistant	Monday – Friday
Miss Laura Gardiner	School Support Assistant	Monday – Friday
Ms Shelly Lewis	School Support Assistant	Monday - Friday
Mrs Linda Bell	School Support Assistant	Monday - Thursday
Mrs Julie Partridge	School Support Assistant	Monday, Wednesday - Friday

Thank you for your ongoing support.

Yours sincerely

Kirstine McDonald

Kirstine McDonald
(Head Teacher)