



Education Resources
Executive Director Carole McKenzie
Head of Education

Parent/Carer
High Mill Primary School

Our ref: JW/LG
Your ref:
If calling ask for: Jacqueline Wallace
Phone: 0303 123 1023
Date: 15 March 2024

Dear Parent/Carer

Re-Head Teacher, High Mill Primary School

I write to advise that Ms Kirstine McDonald, Headteacher, will be absent from school for an extended period until October 2024. During her absence, Ms Lianne Purdie, will take on the role of Acting Headteacher from Monday, 1 April. Ms Purdie is currently substantive Depute Head at Law Primary.

I am sure you will join me in welcoming her into the school community and I know the school will be in very safe hands in the absence of Ms McDonald.

Kind regards,

Jacqueline Wallace
Head of Education (Primary and Early Years)

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