

**Abernethy Primary School
School Fund meeting**

Date : 13 September 2023

Fiona Whittet (FW), Emma Roe (ER), Morag Hodgkinson (MH)

	Discussion	Action
Committee Admin	<ol style="list-style-type: none"> 1. Constitution was reviewed & signed by committee members 2. Committee Member Declaration Forms signed 3. Discussed additional members (recommended by audit team) Had not occurred in the end for 19/20, 20/21 nor 21/22 	<p>Completed</p> <p>Completed</p> <p>To be reviewed when ERs replacement starts</p>
Previous Minutes / outstanding Actions	Due to ER absence in term 4 of 21/22 & Ms McKenzie finishing at Abernethy Ps there had not been an end of year meeting	It was agreed to start with a complete review of what was held in SF
School Fund Overview	ER updated on current funds.	
	Current SF Totals: £2097	
	General Fund £105.33 Some of general fund had been used to clear any fund groups that were a debit at the end of 21/22.	Agreed to keep as back up momey
	Trips -£49.00 Did not use SF to clear debit as waiting for PKC invoices to all come through in case have missed some activity from Term 4 21/22 when asbsent	

	<p>Eco £184.95 Previous thoughts had been to purchase a bench/table for playground. However, this amount does not cover the cost</p>	FW to consider what to spend on
	<p>Dalguise £30.00 Pupil SM refund - had paid in cash so PKC had to deal with refund. Awaiting SF invoice to confirm this has been paid. 9/22 - still out standing Finance Team dealing</p>	No action required.
	<p>Fundraising - PS £1626 Literacy Focus</p>	This was originally raised as part of a 'Literacy Focus' However as this was pre covid, it was agreed to now spend on improving IT equipment in classes - ipads/laptops
	<p>J-Rock £193.00 Had been kept to incase "Rock Challenge" restarted. JRock leaders, Lara Robertson & Jack Simpson, asked that it be used for a fun activity maybe dance/art related.</p>	FW would like used against trips negative balance caused by big trip to cinema. Rest will move to "general fund" to help subsidise future trips/events.
	<p>P7 Activities £44.00 Education Trust Award - to be used for P7 end of year activities</p>	Will currently leave here
AOB	Repay grant received for blinds to be installed in hall.	
Date of Next Meeting		To be agreed once new Admin has started

Signed: _____ Fiona Whittet

_____ Morag Hodgkinson

_____ Emma Roe