



# Robert Owen Memorial Primary School

## PARENT COUNCIL

AGM Agenda  
23<sup>rd</sup> May 2024  
7.00pm in Staff Room

1. Welcome, Attendance and Apologies
2. Agreement of March Minutes.
3. Updates
  - Entrants t-shirts and leavers ties
  - Loaningdale grant – Sports Equipment
  - Tea Towel Fundraiser
4. Chairperson's Report: Laura Black
5. Treasurer's Report: Gareth Brown
6. Head Teacher's Report: Mrs Ross
7. Appointment of Office Bearers and Committee:
  - Chairperson: Existing - Laura Black
  - Vice-Chair: Existing - Claire Frod & Fiona Barr
  - Treasurer: Existing – Gareth Brown
  - Secretary: Existing - Bronwen Aidoo
  - Let's Secretary: Existing - Gillian Drummond
  - Elected Members List
8. New Committee Paperwork
9. Agreement of Constitution for 2024-2025
10. End of Year Newsletter
11. Planning Ahead:
  - Sports Day: Tea/Coffee/Home Baking Monday 10<sup>th</sup> June
  - Summer Treat: Silent Disco Friday 14<sup>th</sup> June
  - Christmas Gift Sale
  - Pantomime
12. Meeting Dates 2024-2025
13. Active Agenda