Dear Parent/Carer,

S4 Virtual Parents' Evening – Thursday, 11th November 2021

You are invited to make appointments for the school's next Parents' Evening. In a change to our normal approach and due to current circumstances, these meetings will now be booked online, and then held by video meeting rather than in-person at the school. The format of the evening will comprise of **five-minute** appointment slots that the system will automatically manage and move you through.

The core timings for Virtual Parents' Evening will be **5pm to 8pm**.

Matt Coltman from Skills Development Scotland will also be available for appointments should you wish to speak to him about college courses, applications, apprenticeships etc.

Please note that some teachers who ordinarily choose to work in school will be attending from home using their own IT, please be understanding if you experience some minimal disruption as a result.

To make your appointments please login at: https://parents-booking.co.uk/beath

To login you will need to enter:
- Your first name and surname
- Your child's first name, surname and date of birth

The login details you enter must match those we have on record for you.

Appointments will be available to book from **12am on Monday 1st November** until **midday (12pm) on Monday 8th November.**

After you have made your appointments you can choose to print or e-mail a confirmation.

On the day of your appointments, you need to re-login at the website address above. Ten minutes before your appointments are due to begin you will be able to join the video meeting room, where you can wait for your appointment(s).

Please be aware that any recording of the parent evening appointments is prohibited. Some teachers may also choose to have their webcams switched off throughout the duration of the appointment. Please also feel free to switch your own webcam off should you feel more comfortable with this.

Internet Browser Compatibility:
You must use one of the below devices and internet browser combinations for the video meeting technology to work:
- **Apple iPhone/iPad (iOS 11+):** Safari
- **Android phone/tablet:** Chrome or Firefox
- **Linux computer:** Chrome or Firefox
- **Microsoft Surface:** Chrome or Firefox
- **Mac computer:** Safari, Chrome or Firefox
- **Windows computer:** Chrome, Firefox or Edge (Chromium)

Support

- We have included a help sheet with this email.
- If you cannot login please contact the school office on 01383 602401 or Beathhsparentbooking@fife.gov.uk
- The email address field entered is only used to send your appointment confirmation. If you have problems logging in, it will not be because of the e-mail address you entered.

If you are unable to book at home, or do not have access to an appropriate device, please contact the school office and we will be able to support you with this.

Kind regards,

L Abbot
Depute Headteacher