

**Delayed Office Opening  
for Employee Training**

*This office will be closed from  
8.45 am - 11.00 am on the first  
Thursday of each month.*



**Education Services**

*Sharon Johnston, Interim Head of Education*

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Parent(s)/Carer(s) of pupils at  
Kettins and Meigle Primary School

Contact Scott Haxton  
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Our ref SH/ML

Your ref

Date 5 June 2020

Dear Parent(s)/Carer(s)

**Management Arrangements at Kettins and Meigle Primary Schools**

I write to inform you today that Mrs Joanna Robertson has accepted the post of permanent Headteacher at Rattray Primary School.

As a result of Joanna's successful appointment, I can confirm that the process of recruiting a permanent Headteacher has begun and that the Parent Council chairs of both schools will be kept informed and involved in the recruitment process. Miss Rachel Cross will continue in her position as Acting Headteacher for Kettins and Meigle Primary Schools.

I am sure that you will join me in wishing Mrs Robertson well at Rattray Primary School and I believe that there will be an opportunity for her at some point to say goodbye to both school communities.

Yours sincerely

Scott Haxton  
Quality Improvement Officer

Copied to: Sheena Devlin, Executive Director Education & Children's Services  
Sharon Johnston, Interim Head of Education  
Councillor Caroline Shiers, Convener  
Councillor John Duff, Vice Convener  
Councillor Dennis Melloy, Ward 2, Strathmore  
Councillor Fiona Sarwar, Ward 2, Strathmore  
Councillor Lewis Simpson, Ward 2, Strathmore  
Councillor Colin Stewart, Ward 2, Strathmore