**Meigle Primary School Finance Meeting**

**18.09.24**

**Present**- Rachel Cross, Jacqui Fox, Fiona Tasker

Minutes from previous meeting agreed by all by email

**School Fund Projects Financial Review:**

School Fund balance on 18th September is £2488.14

**General** project stands at £1532.97

June bank statement was not received at the school due to works being carried out during the school refurbishment, this delayed the reconciliation of the School Fund, this has now been reconciled.

No income since the start of Term 1, last income received was for the Parent Council BBQ.

**PC BBQ** project - total collected was £432.50, this is in the process of being paid to the Parent Council. Due to errors from parents when making payment, PC BBQ project show £600.50 collected, Finance Officer has refunded £168 to parents, this is included on Invoice 000870085

**Panto 23** still at £67.00. This was to be used to pay for additional costs for ice creams. This was paid by cheque (521) £67 to be moved to General.

**P7 Transition** £14.00 still showing on School Fund Package to cover Transport Costs. *JF to chase up with Finance Officer as this should have cleared.*

**P7 Fun Run** Stands at £290.00, this was used towards the cost of Willowgate which has been paid by invoice. To be moved to General to reflect this payment.

**AOB**

School Sports Kit is being bought from school fund. This will give us 12 various child size kits (school logo top, shorts and socks) and 6 various adult size kits. Cost of £321. Approval given by committee members.

**Parent Council** – Applied for a Grant on the school’s behalf., decision not yet received.

**Staff Changes –** It was previously minuted that Mrs Gardiner would replace Miss Douglas on the School Fund committee. Unfortunately, Mrs Gardiner has since left Meigle Primary. The new committee member will be Mrs Sherriff.

**Date of next meeting – TBA**