

**Delayed Office Opening for Employee Training**

*This office will be closed from 8.45 am - 11.00 am on the first Thursday of each month.*

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| 17/11/2021 |  |
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Dear Parent/Carer

Further to our recent communications, we are now in a position to officially launch parentsportal.scot to you.

On signing up to the portal, you will be able to link to your child and gain access to the above-named services which are currently available. Please note this service is only available to Primary and Secondary children and at this time is only available to those schools who have signed up in the first phase of launch. In order to link to your child, the data you provide during the sign-up process must match the most up-to-date data that your child's school holds.

In order to register, first you will need a MyPKC account. Here is a video to assist: Setting up a MyPKC account.

Once you have a MyPKC account, please visit [parentsportal.scot](http://www.parentsportal.scot) to register. You will first create a link to your child and then, after the school has confirmed this link, you will have access to the wider services of the portal. Here is a video explaining this process: Intro video for ParentsPortal. We have also attached a FAQ guide and a Troubleshooting guide for assistance.

We hope that [parentsportal.scot](http://www.parentsportal.scot) and its services will become an integral part of you and your child’s school experience.

Yours sincerely



Sharon Johnston

Head of Education and Learning