

**Parent / carer checklist**

* **Does the school have your most up-to-date mobile number?**
* **Are you always contactable on your mobile phone?**
* **Does the school have an emergency contact number for your child? (an alternative number to yours)**



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**Meigle Primary School**

**Emergency Closure Information**

**for Parents & Carers**

**How will parents find out if the school is closed?**

In the event of severe winter weather, a decision may be taken to close the school to pupils and staff.

Information for parents/pupils regarding school closures before the beginning of the school day will be available from the following sources:

• Radio Tay AM 1584 and 1161

Radio Tay FM 96.4 and 102.8

• Announcement on the School App and website: [http://meigleps.schoolwebsite.scot/](http://meigleps.schoolwebsite.scot/%09)

• PKC Twitter and Facebook [www.pkc.gov.uk/socialmedia](file:///\\PERFS_SCH\MGLAdmin$\EMERGENCY%20CLOSURE\20%20-%2021%20Severe%20Weather\www.pkc.gov.uk\socialmedia)

• School Twitter <https://twitter.com/MeigleSchool>

**Should it become necessary to close the school in the course of the day.**

If the school has to close when the pupils are in class, parents or emergency contacts will be telephoned prior to children being sent home, the School App will also be updated. **No pupil will leave the school until a contact has been made**. Please therefore, let the school know of any changes in the arrangements for emergency contact as soon as possible.

**Prolonged school closure**

In the event of prolonged severe weather conditions, the school may remain closed for more than one day, therefore a separate decision will be taken each morning. In such circumstances, please check with the previously listed sources daily.

**(Please note that school closure procedures will come into effect should there be other emergency situations e.g. insufficient heating/ water/ flooding etc.)**

**Things to consider**

* The decision to send your child to school when conditions are poor is yours as a parent to make.
* Access to school will be by a cleared pathway.
* The school playground will not be gritted. Children will only be allowed out to play if it is deemed safe for them to do so.
* On days of severe weather children will be allowed in to the school when they arrive.
* If staff numbers are low, classes may merge but will be supervised throughout the day.

If you have any questions or queries regarding this information, please contact the school, 01250 871415 or meigle@pkc.gov.uk