



**Education Resources**  
Executive Director Tony McDaid  
**Brenda McLachlan, Stonelaw High School**

Monday 22 June 2020

Dear Parent/Carer

I hope this letter finds you and your family well.

In my letter of 5 June, I said I would provide you with further information before the end of the session in relation to what our phased return to school would look like. The information contained below provides you with an outline to support you and your child to return to school on **Wednesday 12 August 2020**.

You will be aware that as a school we have been working hard to plan our recovery for all pupils. This has included working on the following:-

- Timetabling in collaboration with Cathkin and Trinity High School
- Organising classrooms with 2m distancing in place
- Planning learning to accommodate reduced face to face contact with teachers
- Cleaning and organisation of hand sanitiser and hand washing facilities
- Planning for all P7 pupils to visit our school before the end of the session

Re-timetabling the school has been complex. In most cases, we will be working in class sizes of 10 to accommodate the current 2m physical distancing guideline. Previously an English or Maths class of 30 pupils would have required 1 teacher but will now require 3 teachers and 3 classrooms. As you can imagine multiplying this across all subjects brings some challenges.

For the purposes of planning the timetable for August, we have split the school in half.

- If your child is in S1 or S2 they will be in Group A or Group B
- If your child is in S3-S6 they will be in Group SX or Group SY

Pupils in S1 and S2 will initially follow a timetable covering Literacy, Numeracy and Health and Wellbeing. S1 and S2 will be on a 2-week rotation. Pupils in S3-S6 will follow their National Qualification classes. S3-S6 will be on a 4-week rotation.

In August, your child will be in the following group:-

***This section will be personalised in the letter posted by the school on Monday 22 June***

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**Our Timetable structure for August**

**S1-S2**

**Group A will be in school**

Monday                          Tuesday                          Alternate Wednesdays

**Group B will be in school**

Alternate Wednesdays          Thursday                          Friday

Week 1	Monday	Tuesday	Wednesday	Thursday	Friday
17 August	Group A	Group A	Group A	Group B	Group B
	Group B at home	Group B at home	Group B at home	Group A at home	Group A at home

Week 2	Monday	Tuesday	Wednesday	Thursday	Friday
24 August	Group A	Group A	Group B	Group B	Group B
	Group B at home	Group B at home	Group A at home	Group A at home	Group A at home

**S3-S6**

To ensure that all S3 – S6 receive the equivalent of half their time in each subject we will require S3-S6 to be on a 4-week rotation. Over the 4 week rotation pupils will receive all subjects for half of their allocated time.

**Group SY will be in school**

Week 1	Monday	Tuesday	Wednesday
Week 2	Monday	Tuesday	
Week 3	Wednesday	Thursday	Friday
Week 4	Thursday	Friday	

**Group SX will be in school**

Week 1	Thursday	Friday	
Week 2	Wednesday	Thursday	Friday
Week 3	Monday	Tuesday	
Week 4	Monday	Tuesday	Wednesday

Unfortunately, we will not be able to accept requests for changes of groups due mainly to subject choice restrictions and limited class sizes. Equally, any option choice changes for S3 in August will need to be held back until class sizes change.

### Arrangements for 12, 13 and 14 August

It is important that we see all young people during the first week. **To make that happen and avoid breaking the 4-week rotation for S3-S6 we will start on Wednesday the 12 August with following pattern:-**

Group A	(S1-S2)	Wednesday	
Group B	(S1-S2)	Thursday	Friday
Group SX	(S3-S6)	Wednesday	
Group SY	(S3-S6)	Thursday	Friday

**On the 17 August we will begin week 1 of the 4-week rotation for S3-S6  
4-week rotation**

Week 1	Monday			Tuesday			Wednesday			Thursday			Friday		
17 August	Group SY			Group SY			Group SY			Group SX			Group SX		
Session	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3

Week 2	Monday			Tuesday			Wednesday			Thursday			Friday		
24 August	Group SY			Group SY			Group SX			Group SX			Group SX		
Session	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3

Week 3	Monday			Tuesday			Wednesday			Thursday			Friday		
31 August	Group SX			Group SX			Group SY			Group SY			Group SY		
Session	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3

Week 4	Monday			Tuesday			Wednesday			Thursday			Friday		
7 Sept	Group SX			Group SX			Group SX			Group SY			Group SY		
Session	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3

## Structure of our day

Our day will be divided into 3 sessions. We will stagger pupils entering and leaving the building and we will stagger breaks and lunches. To support physical distancing teachers will supervise all breaks and lunches in classrooms.

We will start at 8.45am every day and end at 2.30pm.

8:45-10:25	Learning and Teaching Block 1
10:25-10:40	Break
10:40-12:20	Learning and Teaching Block 2
12:20-12:35	Lunch
12:35-12:50	Lunch
12:50-2:30	Learning and Teaching Block 3

**Full detailed arrangements for the first day (including individual timetables) will be contained in an individual mailing to all families during the last week of July.**

## Health and Safety

In partnership with SLC a staged risk assessment for Stonelaw has been completed which sits alongside the corporate risk assessment that covers all secondary schools. These are constantly under review. To help you prepare your child for returning in August it might be useful to share some key points from this:-

1. Classes will be reduced in size in compliance with Scottish Government guidelines
2. A one way system will be in operation in corridors
3. An increased number of entrances and exits will be used to help minimise the numbers of pupils in one area
4. Hand sanitisers and wipes will be available at every entrance/exit and in all classrooms
5. Additional cleaning will take place throughout the day
6. All S1 and S2 pupils will be provided with a stationery pack to reduce the need to borrow equipment

## School Lunches

To support the school and our community with physical distancing we plan to keep all pupils in school throughout the day. We would like to ask for your support with intervals and lunchtime. The options for pupils during these times are:-

1. Bring a snack or packed lunch to school
2. Pre-order a snack for morning break
3. Pre-order lunch for lunch break

All pre-ordered food will be delivered to zones in the school and then to classrooms. The teachers will manage breaks and lunch during their sessions. All pre-ordered lunches will require using parent pay. Young people will have access to the toilet throughout the day.

## **Uniform**

We are proud of our uniform standards at Stonelaw. We believe it helps with safeguarding our young people as well as preparing them to learn. We are keen to maintain this high standard when we return in August. Therefore, our expectation is that full school uniform will be worn at all times. The only exception will be on the days when your child has PE on their timetable. On those days young people should dress in their PE kit, as PE changing rooms will not be in use.

Please note that arrangements may change in line with Scottish Government announcements. Updated information will be sent to parents if required throughout the summer.

## **Transport**

For any new S1 pupils living 2 miles or more from the school, parents will need to apply to SLC using the online application form. This can be found using the following link

[https://www.southlanarkshire.gov.uk/info/200186/primary\\_school\\_information/545/school\\_transport](https://www.southlanarkshire.gov.uk/info/200186/primary_school_information/545/school_transport)

or by calling our school transport helpline on 0303 123 1023.

While our school might look and feel a bit different in August, please be reassured that we remain fiercely ambitious for our young people. Personally, I cannot wait until we get young people back in the building. As a staff will work tirelessly to get this right for your child.

Thank you for your continued support at this time. Take care and continue to stay safe.

Yours sincerely

Brenda McLachlan  
Head Teacher