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Head Teacher
Jonathan Graham

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Dear Parents and Carers,

MOBILE PHONES IN SCHOOL

As you are aware we introduced a new arrangement with regards to managing mobile phones in school. I am pleased to report that this has gone incredibly well, and the overwhelming majority of our young people have coped well with the new routine. As we prepare to change timetable on Monday, I am writing to thank parents and carers for their support thus far, and to remind everyone about expectations.

Our expectation is that **mobile phones will not be visible or otherwise available in the school building during lesson time**. This means that young people should not be using, holding, or looking at phones, or otherwise have them out in class, or as they make their way from one class to the next. This also applies to earphones. Pupils *will* be able to use phones and similar devices at break and lunch time, but not at any other times.

At 8:50 am pupils should ensure their phone is silent and secured safely in their school bag, along with earphones, where they should stay for the remainder of the day except, perhaps, at break and lunch time. They will be expected to arrive in class with their phones already in their bags. All teachers will have a mobile phone tray in their classroom. Pupils who bring their phone/earphones out in class for **any reason** will be instructed to deposit the device in the tray for the remainder of the lesson. Devices will be returned at the end of the lesson. In addition, any pupil who is excused from class, for example to use the toilet, will be instructed to leave their phone in the tray. Pupils will be expected to cooperate with all aspects of this arrangement. Parents will be contacted if their son/daughter's use of a mobile phone and/or earphones poses a problem on an ongoing basis. Pupils can continue to communicate with their parents at break and lunch, and parents can make urgent contact via our school office.

This arrangement has been introduced to ensure that learning, teaching, and the safeguarding of young people is prioritised in school. I'd be very grateful if parents and carers could remind young people of these expectations and encourage their continued cooperation with them.

Once again, my thanks for all your support as we work together to achieve the best for Eastbank's young people.

Yours faithfully,

Jonathan Graham
Head Teacher



Our School, Our Work, Our Future

