

# Parent Council, Fossoway Primary School

## Minutes of Meeting 20/03/2019

**Present:** Christina Smith (CS, Chair), Mrs. Allan (FA, Head Teacher), Mrs Brown (LB), Laura Sweet (LS), Sadie Watson (SW), Sheena Mitchell (SM)

**Apologies:** Adelaide Carlow (AC), Zoe Walthall (ZH), Susan Russell Darby (SRD), Natalie Harrower (NH), Julie Savin (JS), Jim Pritchard (JP), Rachel Charity (RC)

1. **Minutes of Previous Meeting** – approved as true record (proposed CS, seconded LS)

### 2. **Matters Arising**

- **Community Council Link.** PKC Life Long Learning Committee consider Blairingone Primary School on 27<sup>th</sup> March 2019.
- **Playground Noticeboard.** Have asked PTA to buy one with PC funds.
- **Safe Start Services Update.** A Committee has been formed to take forward the idea of a Before School Club, from 8am. In the Fred Room. Mrs. Henry, Mrs. Harley, Mrs. Fraser and Mrs Gallagher on the Committee. £1,500 of funding will be given to the PC and ring fenced until the Service is set up.
- **Crossing Patrol.** School are awaiting further information/ a decision.
- **Cost of the School Day, voluntary contributions.** The Office has been looking into this and it doesn't look simple to add voluntary contributions to Parent Pay at this stage.

*Action:* FA check PTA have ordered Playground Noticeboard with PC funds.

*Action:* FA raise question with Before School Club Committee re whether Nursery children will be able to attend.

3. **Current Bank Balance.** £1,658.69. See attached Financial Statement.

*Action:* KW check with SRD if the item dated 27/9/2019 should read 27/9/2018.

### 4. **Playground Equipment.**

A parent has raised how we can make more use of the equipment the School already has. FA updated that they now have access to the container in the playground, which is going to be shelved etc. so it could be open for children to help themselves in the longer term and provide easy access for outdoor learning through play in P1-3.

### 5. **School Improvement Plan.**

See attached Update Document circulated by FA with Updates for this meeting in red.

*Learning through Play P1-3.* Feedback is positive and the School is excited by the opportunities and growth this is bringing. Evidence gathering includes teacher observation of the children, QI feedback from PKC, parent feedback, tracking of literacy and numeracy outcomes. The School feel it has added to learning experiences. The School will follow through on further opportunities for further parental feedback and discussion and will continue to monitor children's learning and experiences closely. See updates in red on attached School Improvement Plan Update document.

### 6. **HT Input**

- **PEF Spend.** The School have bought Numicon resources & training, and Clicker Literacy Package & training. Once staff have had the training they will start using with the children.
- **Parental Communication Policy.** A new policy, based on PKC standard, is now in draft format. This should help clarify roles and expectations of the school and parents.
- **Visible Learning Programme.** This is a PKC focus based on the book Visible Learning for Teachers by John Hattie. It is about maximising impact of learning – teaching strategies for practical classroom implementation.

*Action:* FA circulate Draft Parental Communication Policy around PC for comment.

#### **7. AOCB**

- **Bullying Policy.** The current Policy is being updated, and a survey planned to ask Parents for their feedback on risks/ experiences/ preventative measures within the School. Discussion around need for transparency and clarity on definition/ strategies around bullying for children and parents. Discussed importance of children/ parents coming forward and speaking to FA if they have any concerns.
- **Transition.** Discussion around the transition with Kinross High, and whether there is an opportunity to explore this with other Schools children may go to including Dollar.

*Action:* FA put current Bullying Policy on School Website, with note that it is being updated.

**Date of next meeting:** Wednesday 15<sup>th</sup> May 2019

#### **Please Note...**

Parent Council Agendas and Minutes are circulated to parents by email from the School Office, and a copy is on the pinboard in the School Reception. All parents are welcome to attend Parent Council Meetings as observers, and we welcome parents coming forward if they are interested in joining the Parent Council. To contact the Parent Council directly you can speak to any member in person, or email [fossowayparentcouncil1@gmail.com](mailto:fossowayparentcouncil1@gmail.com) correspondence is then raised at Meetings.