

Fossoway Parent Teacher Association (PTA)

Minutes of the Meeting

Thursday 4th October 2018

Present

Elaine Melville, Catherine Cessford, Alison White, Phillip Sharples, Kirsty Henry, Donna Harley, Mrs Allan, Deb Edwards, Deborah Johnson

Apologies

Ruth Walker, Fiona O'Reilly, Rachael Eglinton, Andrea Fraser, Lizzie Little, Anne Lapsley

Fashion show debrief

Elaine explained that the fashion show was a great success, with lots of positive feedback received on the night. Looking at future events it was agreed that this was something to consider. Parking doesn't seem to have been an issue with no complaints from the neighbours. Phillip mentioned next time possibly more soft drinks as there were several requests. The night was extremely profitable for the school funds where we made roughly £2300 minus the agreed church rental of £75.

Fundraiser-ometer update

Philip has the clear plastic tube needed to make the fundraiser-ometer. Children in school will be asked for ideas on its design and Tracey has offered to get something printed for the backboard so the fundraiser-ometer can be adapted for use on different projects. Tracey suggested that the contents to fill the tubing can be ecofriendly ie bird food/rice etc. Elaine requested that it have some sort of lid to ensure the contents were contained. It was agreed that Phillip, Tracy and Mrs Allan will take this project forward and we will hear updates at the next meeting.

Wish list update (Mrs Allan)

- Football goals and nets
- footballs x4,
- outdoor reading room
- Visitor Experience (authors, scientists etc)
- Re purpose the Fred room to be used as library with some new furniture and bean bags and new books. Tracey mentioned the Sun newspaper are running and offer to collect tokens which can

be exchanged for free books. Possibly ask parents to collect tokens to help purchase new books for school. Phillip suggest asking for parents support in maintaining/running the library, Katie & Ali agreed to help with set up/organising/running.

- New smart boards

Mrs Allan agreed to look at what's needed for the library and costs. Mrs Allan will also collate a shopping list for smaller items which are needed in the immediate future and the PTA will help to purchase as there are sufficient funds to do so.

The Parent council had mentioned at their most recent meeting that the school notice board could use a tidy up or renewed and possibly moved to a more prominent location. Ideas were discussed as to a possible new location, design ie solid structure, possibly free standing and double sided. Katie mentioned that possibly gutters to glory might be able to assist. Tracey mentioned Guy Little may be able to help and Deborah suggested Perth prison as they had made robust structures for Powmill in bloom, it was agreed that as long as it was of sound structure, with a heavy emphasis placed on child safety, Deborah would follow up and see if Perth prison could assist us with the build. It was agreed that the PTA would be happy to share the cost of a new notice board with the parent council. The current notice board will be given attention in the autumn tidy up

Wish list priority

1 Notice board

2 Library

3 Visitor experience

4 Chess pieces

Halloween Disco (Thurs 25th Oct)

Timings agreed P1-P3 5.30pm-6.30pm

P4-P7 6.45pm-8pm

At the last meeting Katie agreed to organise the helpers list

setup from 2pm – Kirsty, Rachael, Ruth, Donna, Katie, Elaine, Tracey (Dj arriving at 4.30pm)

P1-3 Helpers – Kirsty, Anne, Katie, Tracey, Ali, Lizzie, Mrs cummings, Mrs Brown

P4-7 Helpers – Kirsty, Katie, Elaine, Rachael, ?Anne Mrs Allan

Mrs Allan will supply class lists to check children in/out

Snacks and prizes – Kirsty, Anne

Disco has been confirmed and a fee of £90 pounds to be paid on the night.

Tracey has printed posters and circulated already.

Autumn tidy up (Fri 26th Oct)

Mrs Allan will email a 'to do' list to Elaine

Sainsburys bag pack

No date as yet, Fiona will keep us up to date with any new information

Christmas shopping night (Fri 30th Nov 6-8.30pm)

The Village hall committee will approach Lendrick Muir to secure a large Christmas tree, as they have provided a tree in previous years, they will also organise the decorating of the tree/hall.

Elaine mentioned that in previous years the school choir had performed on the evening. Mrs Allan will speak with Mrs Brown to see if the glee club would like to perform.

Ruth has been contacting stall holders from previous years, we have 6 stall holders confirmed so far. PTA will run refreshments from the kitchen. Kirsty asked about the hot chocolate and waffles that were on sale last year as this was a very busy station. It was agreed that the PTA will man this station along with tea and coffee. The village hall doesn't have a microwave and it was discussed that we could borrow one from school for the evening. Made In Fossoway stalls will be in the centre of the room along with the raffle and tombolla. Stalls will run around the edge of the hall. Katie to find a willing helper to play Santa on the evening and Elaine suggested finding someone who is less well known/unknown to the area. Deborah spoke about how the layout for Santa's grotto could be improved this year by using the back rooms for crafts while the children are waiting and the second to be Santa's grotto using the back corridor as access. Katie suggested giving each family a time slot to avoid excess waiting and reduce congestion in the hall, it was agreed that timings will open to public. Tracey will organise a calendar for the jolly man's appointments, and we will approach Lendrick Muir with regards to helping with car parking.

The Made in Fossoway stall will require donations of cakes etc and craft items. Are there any parents who can make cakes or craft items that can be sold on the evening, possibly a new ecofriendly version of reindeer food.

Due to the volume of donations left over from the tombola stall at the fashion show we will be running it again at the shopping night.

Stall holders are each being asked to donate a prize which will all be raffled off on the evening.

Posters to be printed and circulated to local businesses in advance of the event.

Christmas cards

Ruth has researched various Christmas card printing options, Elaine and Ruth agreed that Art projects for schools were the best option and they offer a wide variety of items for sale. The children's art work needs to be returned to the company by 2nd November. It was agreed that Ruth will co-ordinate these efforts in the first week back after the October holidays PTA will assist the teachers to get the art work made and ready to send. Helpers - Kirsty, Tracy, Katie, Ali, Phillip, Donna and Ruth

kilted Christmas

Coupons are provided to school which are passed to family and friends and school receive a portion of sales. Fiona has spoken to the company and they are happy to support school this year also. Fiona and Elaine will visit after the holidays to go over details with the staff.

Gift wrap update

It was agreed with Mrs Allan that the children's shopping event will take place on the morning of Thursday 13th December with the wrapping taking place in the afternoon, with assistance from the P7 Pupils.

We will be asking for donations closer to the date

Christmas Jumpers

Christmas Jumper day is Friday 14th December

The PTA will host a pop-up Christmas Jumper swap shop on Thursday 6th

December. We will be asking for donations of Christmas jumpers/t-shirts in the November news letter

AOB

Fiona has mentioned to Elaine about raising awareness of the easyfundraising.com website. If we could ask more parents, PTA members and teachers to register especially in the run up to Christmas. Katie mentioned putting it on the PTA facebook page/fossway forum to help with awareness

Mrs Allan has received information from Portmoak festival committee who have stated they

can no longer help organise the P7 prom. They have asked for new interested parties from each school to attend an informal meeting with the view to passing these duties on to others. The current committee have offered to help others in the run up to this year's prom. The meeting will be held on Wednesday 24th October at 7pm. Donna has agreed to attend as Fossoway's representative. Information can be passed to other parents in a bid to see if anyone else would like to represent Fossoway going forward

Date of the next meeting

Thursday 22nd November 2pm in the Fred room