



**Antonine Primary School**  
**Bring Your Own Devices (BYOD)/**  
**Falkirk Council I pads**  
**Acceptable Use Policy**

**Rationale**

Antonine Primary is committed to moving pupils forward in a 21st Century learning environment. As part of this plan, Antonine PS will allow pupils to bring mobile devices (laptops, Smart Phones, iPads, etc.) to school. At certain times they will access the council's wireless network. With classroom teacher approval, students may use their own devices in the classroom to access information from the Internet and use the tools loaded on their devices in order to aid classroom learning.

**Terms and Conditions**

Pupils in P7 may bring their devices to school to support learning in the classroom. Current P5 and P6 pupils will be able to use their own allocated Falkirk Council I pads.

Parents must give signed permission to bring your device to school. Devices cannot be brought to school without permission.

Please take this form home to share with a parent/carer. Together you should read the terms and conditions below and tick each item to show that you agree and understand:

- I will keep my device, switched off and in my school bag at all times until I am given permission to use this in class for learning.
- I will only use my device in the classroom. Devices are not permitted in the corridors, dinner hall, playground, cloakroom areas or toilets.
- If I take my device outside for outdoor learning (with the teacher's permission) I should ensure I have a safety cover for my device before I take it outside.
- I will not access **any** social media sites during school hours or whilst on school property- this includes Tik Tok, Instagram, Snapchat, Whatsapp. (This is not possible on council I pads)
- I will only access the school network and Internet using **my own** username and password (this is for own devices only)
- I can only go online/use the Internet at school when a teacher gives permission and an adult is present
- I will tell a teacher or parent at once if I see web pages or emails that are offensive or scare me
- I will not share any personal information (address, DOB, telephone number etc) whilst online/using apps
- I will not use the Internet to download music, pictures, or any other files without permission from the class teacher
- I will only use the camera and microphone if permitted to do so by a teacher.
- I will **not** take photographs of others without permission from a teacher and other pupils.

- I will not use the camera to take inappropriate photographs or videos, nor will it be used to embarrass anyone in any way.
- I will only access video content if permitted to do so by a teacher for educational purposes.
- I will not use my device to share copyrighted files.
- I will not use my device to send/receive **personal** emails or messages during school hours or on school property.
- I will ensure that any emails or blog posts are polite, sensible and responsible.
- I will not send or display offensive messages or images.
- I will not insult another user on the internet.
- I will not trespass into other users' email or social media accounts.
- I will accept full responsibility for the safety and care of my device while on school grounds.
- I will ensure I have a means of identifying my device in the event another student in the classroom has a similar technology tool.
- I will delete any photos taken at school immediately after use.
- I will only utilize my device during teacher authorized times for educational purposes.**

### **Consequences**

We have procedures in place to ensure the safe use of student devices.

If children break any of the terms and conditions above they will receive a "stop and think" discussion. If terms and conditions are broken again then the device will be confiscated until the end of the day and a 'written warning' will be issued, this will be emailed home to be signed by an adult. A further breach will result in the loss of all "Bring Your Own Device" privileges.

- I understand that if I break any of the above rules I will be given a "stop and think".
- I understand that if I repeatedly break the above rules, my device will be confiscated until 3pm and I will receive a written warning.
- I understand that after my written warning, if I continue to break the rules then I will lose my BYOD privileges.

**The school will not be held liable in any way for the loss, damage, or theft of student devices.**

Please tear off the slip below and return to the class teacher. Please keep this copy of the acceptable use policy at home.

**Antonine PS**

**Bring Your Own Device/Using Falkirk Council I pads to school permission slip**

I have read the above terms & conditions and I agree to follow them. If I break any of the terms and conditions I will accept the above consequences.

Pupil Name \_\_\_\_\_ Class \_\_\_\_\_

Child's signature: \_\_\_\_\_

Parent's signature: \_\_\_\_\_ Date \_\_\_\_\_

- Please return this form to the class teacher. Pupils will not be given permission to use their own device or a Falkirk Council allocated Ipad without returning this slip.