



Education Resources
Executive Director Tony McDaid
Robert Owen Memorial Primary School
Head Teacher Mrs Margo Thomson

Our ref: MT
Your ref: Homework
If calling ask for: Mrs Thomson
Phone: 01555 662486
Date: 30th September 2020

Dear Parents and Carers,

As you will be aware, over the past few weeks we have been trying to ensure that all children have access to Glow and Microsoft Teams.

Your child has been shown how to access Microsoft Teams within their class. They have been shown where to find their tasks, how to communicate with their teacher and how to upload their work.

To ensure the children are familiar with Microsoft Teams, we have decided to facilitate all homework through this platform.

There is a feature on Microsoft Teams Assignments, which provides the children with an editable template to work with which can be electronically 'handed in' to the teacher, and this allows your child to complete all homework on Microsoft Teams electronically.

Work may be teacher assessed or self assessed and feedback will be provided by teachers where appropriate. Using the Assignments feature on Teams ensures that the only people seeing the work and feedback are the class teacher and the child.

Jotters will be sent home for your child to use if they prefer, and a photograph of their work can be taken and uploaded to Assignments. Again, the only people seeing the work and feedback are the class teacher and the child.

Your child's homework can be found on the homework channel on their class Teams page. The homework will be posted on a Monday and should be submitted by the date specified by the teacher.

Homework Diaries will continue to be used daily for the purpose of linking learning to skills for learning, life and work, as well as to set individual targets and record Great to be Green status. Please encourage your child to work on their individual targets. Please note, the class teachers will not be checking diaries. If you wish to correspond with your child's class teacher, please contact them via email.

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If you have any questions, please do not hesitate to get in touch.

Your sincerely,



Mrs Margo Thomson

Head Teacher

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