



AIMS

- Achieve the highest possible standards of care, welfare, health, safety and security,
- Promote caring and responsible attitudes and behaviour
- Eliminate all risks or reduce them to an acceptable level

OBJECTIVES

Include:

- Adopt a whole school approach to Health, Safety and Care, Risk Assessment and School Security
- Provide regular training for staff
- Complete risk assessments
- Practice emergency evacuations once per term varying times, morning, lunch time and afternoon
- Produce contingency plans for unexpected school closures
- Work in co-operation with other agencies and enlist their support

The entire policy is available on request at the school. All parents are invited to view the policy and all comments are welcome.

WHOLE SCHOOL APPROACH

- Everyone entering the school has the right to expect high standards of care, welfare, safety and security.
- We expect everyone who enters the school to behave in a considerate and responsible manner, taking care that their actions do not endanger others.
- All visitors to the school, including parents **must enter by the main entrance** and sign the visitor's book. This is for fire regulations and is used to account for visitors during an emergency evacuation
- If the school has to close, e.g. due to adverse weather or power failure, **all** parents or emergency contacts will be phoned. Staff will seek agreement from parents to either send children home or have them collected from school.
- When a problem is identified or there is a breach of Health, Safety and Care The PIP approach will be used :
 - Problem
 - Investigate
 - Plan for Action
- **In a severe emergency such as a gas leak, pupils will be evacuated to the Community Centre in Kilsyth Rd and be collected from there by parents or emergency contacts.**

PARENTAL RESPONSIBILITIES

- Cooperate with the school and the Education Authorities to ensure the safety and well-being of children and others.
- Ensure that children are delivered safely to school for 9am in the morning and return home safely after school at 3pm.
- In the event of an unplanned school closure or other emergency, parents and school staff must share responsibility to ensure the safety and well being of pupils who may have to be dismissed at irregular times.
- Inform the school of any medical condition or illness affecting children.
- Inform the school if their children are suffering from any communicable disease or infection such as mumps, measles, head-lice or scabies
- Keep the school informed of any change to addresses or phone numbers. This is crucial in the event of an emergency.
- Pupils should know where and to whom they may go in the event of an emergency at school or an unexpected closure.