



Bankier Primary School/ELCC

Suspected COVID-19 Procedure in Bankier Primary School/ELCC August 2020

If a child displays any of the following symptoms it will be treated as possible COVID-19 case:

- **A high temperature or fever**
- **A new, continuous cough***
- **A loss of, or change in sense of smell or taste**

***A new continuous cough is where you:**

- **have a new cough that has lasted for an hour**
- **have had 3 or more episodes of coughing in 24 hours**
- **are coughing more than usual**

What will happen if my child displays any of the symptoms (listed above) when in Bankier Primary School/ELCC?

Your child's key worker/class teacher will alert a member of the Office staff or Senior Leadership Team. Then a designated member of staff will come to the ELCC/classroom to collect them.



You will be called to arrange collection of your child/ren. Office staff will clearly state the symptoms your child has displayed.



After the designated member of staff has collected your child from the ELCC/their class they will accompany them to the designated isolation space. Any siblings will also be collected and taken to the isolation space. The adult will remain there to supervise, until you (or another family member/emergency contact) are able to collect your child/ren.



Upon your arrival, you will be required to wait outside the main entrance to the school and the designated member of staff will supervise your child/ren moving from the isolation space to the pick-up point. A member of SLT will complete the appropriate sections of the **Co-vid Test Referral Form** with you. This will then be sent to the Health Protection Team.

Important information to note: -

- Any child showing symptoms (however mild) should stay at home for **10 days** from the start of the symptoms and arrange to be tested by going to NHS Inform website. Any siblings should also isolate and their school (if different) should be informed. The child should not return to Bankier Primary School/ELCC until after the **10 day** period of self-isolation **and if no fever in the last 48 hrs**, or until a negative test result has been provided. Members of the same household should follow the usual **14 day** isolation as advised in NHS guidance.
- In the event of a positive test, please **notify Bankier Primary School/ELCC** so we can inform Education and The Health Protection Team.
- Once a child has displayed any of the symptoms above and has moved to the isolation space, appropriate cleaning protocols will be carried out to ensure any area/s the child has been in contact with are cleaned appropriately following Falkirk Council's Cleaning Regime for School and ELC Establishments guidelines.
- Following confirmation of a positive test, the Gym Hall will be the available space for any group/bubble/class who must be relocated temporarily while the ELCC/their class is quarantined and cleaned, following Falkirk Council Cleaning Regime for School and ELC Establishments guidelines.