

School Fund Committee Meeting

Wednesday 3rd October 2018

**Attendees: Fiona Whittet (Chair Person), Brittany Murray (Treasurer)
and Kim Crossley (Committee Member)**

It was agreed by committee out with the school fund meeting that the £20 left over from the P7 Glenshee trip was to be moved over into the general fund. This is because school funds covered half of the cost of the trip.

It was agreed by committee out with the school fund meeting that the £17.50 left over from the Dynamic Earth trip was to be moved into the general fund. This money was left over from the bus subsidy we received.

The general fund is sitting at a balance of £1,086.05. It was agreed by the committee that we will spend this money soon. KC and FW agreed to buy the following below;

- Talking photo album x 10
- Dictionaries x 5

It was agreed also by KC and FW that each class will have £100 to spend on their reading areas or on general furniture for their classroom – i.e. cushions or boxes to encourage a pleasant reading environment.

The pantomime fund is currently sitting at a balance of £72.00. BM said that this will be ongoing income until all 100 tickets are purchased. The pantomime needs to be paid for by the start of November.

The Christmas card design order fund has a balance of £104.00. This will also be ongoing until Thursday 4th October. This is when BM needs to put all the orders through to the company. The proceeds of this will go into school fund, which can later be spent for the benefit of learners.

The P5/6 trip to RHET farm is sitting at a balance of -£225.00. BM explained this money will be cleared once RHET has sent us a cheque to cover the cost of the bus. RHET agreed to cover the travel expenses for the children to go on that trip.

Save The Children fund is sitting at a balance of £682.28. KC said that Miss Hall will need to get £200 of this money to go and buy provisions for this. The remainder of that fund will be spent on staff costs.

BM is to count up the sponsor money raised by the school and find out what the total amount is. Mr Buchan needs £100 of the money to go and buy fruit for fruit Friday.

The Educational Trust fund has a balance of £152.00. FW said that we will be spending this money on 2 classroom sound systems (listening centres) and 2 x 6 way stereo junction boxes for the sound systems. The general fund will cover the rest of the cost of these purchases. BM to complete the proforma.

The Tuck Shop fund is sitting at a balance of £84.86. It was agreed by the committee that £25.00 of this money is to be kept and used for purchasing ice creams for the children at the Pantomime.

BM to phone finance officer and ask if we can buy items using the Council's credit card through AMAZON. These are visual coloured overlays to help support the children's reading.

The Nursery Toy balance is sitting at a balance of £38.30. FW wants BM to enquire as to what the nursery are going to spend this on.

The Nursery Snack balance is at a balance of £136.58. This will be used to pay for snack bills from Tayside Contracts (who provide the majority of snack foods).