

School Fund Committee Meeting 02/11/16

Present: Kim Crossley, Brittany Murray, Peter Ferguson

School Fund Balance

It was discussed at the meeting the current balance of the school fund package is £5736.39.

We anticipate by the end of the year that the school fund will be sitting at approximately £4,500.

Nursery Snack/ Toy

It was noted that there seems to be an error with the nursery snack on the school fund package. On the school fund summary tab, nursery snack is sitting at £-44.68, but on the income/expenditure tabs the balance is sitting at £105.57. BM to query with KK.

Nursery toy balance is sitting at a total of £216.09.

Radio Tay Grant

The Radio-Tay grant was noted sitting at £800.00. PF to seek clarification with Nursery and P3/4 teacher.

Uniform

It was discussed that uniform looks to be a profit carry over from last session. BM to speak to EM.

Future spending plans

- Christmas books £200
- PF to discuss subsidies with parent council
- P7 trip to skate park £150
- P7 outdoor education potential subsidies of £10.00 per head. This will happen this session but next year.

The approximate spending above is about £500.00.

Trips

BM discussed that the buses to St Andrews trip was a total of £900.00. The parent council paid £600.00 of it.

It was noted by PF that for future trips we look for £5.00 subsidies per child.

Other

BM to investigate with KK about purchase of 12 iPad's from the school fund for children's use. This is considerably above our IT allocation. It was discussed that if this was to go ahead then the school fund would be sitting at approximately £2,000 at the end of this session. Given this situation we now require to do some fundraising.

Learning Journals – Nursery

It was noted that BM was to look into payment of learning journals and of potential refunding of nursery budget costing £300.00.

School Fund Expenditure

PF mentioned that £50.00 will be paid from school fund to pay auditor for last year's auditing. BM to look into.

Christmas Spending's

It was discussed that for Christmas, each teacher will be given an allocation of £40.00 from the school fund. This is to cover all extras for the festive period. BM and KC agreed with this budget.

It was agreed that prizes for the school Christmas party will be bought from the tuck shop profit. PF agreed with this.

Closing the Gap Budget

It was discussed that BM is to double check the catalogue list for total cost of expenditure. Once BM has looked into the balance of the closing the gap budget, then to look into 4 CD players for use for EAL children and also listening exercises.

Commitment package

Once we had finished discussing the school fund, there was then a brief discussion about the DSM school spending plan.

We noticed in the commitment package that we have £50.00 against training courses for teachers. BM to speak to KK about what this £50.00 budget is? Has a member of staff missed a course?

It was noted that there is approximately £3,000 remaining for this session for supplies and services. BM to check with KK.

A discussion took place about the need to be prudent with the budget and that staff should not be economical in their use of paper use, photocopying, etc. PF to speak to all staff.

It was discussed that art materials should be sufficient to take us to the end of this session. Recurring items to consider will be soaps, toilet paper, hand towels, postage, photocopying and paper.

BM to make up a specific list for AH to do tuck shop, shop at ASDA.

It was brought up that paper towels are to be used as staff use only. The hand dryers will be used for children.

BM to check nursery toilets for hand dryer. PF thinks only paper towels in those toilets.

BM to speak to Craig about paper towel use and Craig to speak to cleaners.