

School Fund Committee Meeting

Date: Wednesday 15th November 2017 @ 1.30pm

Attendees: (LD) L Dawson (Acting HT) – Chair Person – PRESENT

(KC) K Crossley (PT) – Committee Member – PRESENT

(BM) B Murray (PSSA) – Treasurer – PRESENT

- LD, BM and KC looked over the minutes from the last meeting which was on **Friday 6th October 2017**.
- General fund is sitting at a balance of **£560.14**. We are currently waiting on £1,600 to go back into the general fund. This money is from the “Save the Children” project that Mrs Gibb has been doing. Money from the general fund was used to purchase materials and catering for this project until the money gets put into the school fund account.
- Parent pay is at **£-7.07**, this money will get given back to us from PKC.
- Nursery snack is sitting at a balance **£36.80**. It was agreed by the committee that Snack/Toy money is to be paid via Parent Pay if possible. BM is to look into “Martins Bizarre” which is a fruit supplier which is hopefully on PECOS, this should include delivery too.
- Nursery toy fund is sitting at a balance of **£110.94**.
- Tuck shop is at a balance of **£20.01**.
- KC mentioned about ordering Christmas stuff. BM to look into ordering books from “The Book People” for Christmas present’s from Santa. BM and KC to look into this next Wednesday (22/11/17).
- The committee discussed that we will need to purchase sweets /prizes for the Christmas parties that are coming up. KC & BM will also discuss this next Wednesday.
- Radio Grant has a balance of **£1.25** left. It was agreed by the committee that this money can get moved into Nursery Toy Fund.
- BM mentioned that the £188.00 that was left over from the school trip to Craigtoun Country Park from the Parent Council has now been given back to them. A cheque was written for the amount of £188.00 and Mrs Robertson is going to hand over to Mrs Anderson to bank into the Parent Council bank account. The St Andrew’s fund is now sitting at a balance of **£0.00**.
- Living community fund has a balance of **£215.00**. This was to do with KD. It’s been agreed that the money is to be held back until KD has returned to work.
- French Café is sitting at a balance of **£24.90**. It was agreed that this money is to be moved to the general fund and can be used towards purchasing Christmas presents for the children.

- The Pantomime fund is sitting at a balance of **£-24.00**. We currently only have 2 x tickets left for the Panto.
- The PKC Educational Trust Awards fund is sitting at a balance of **£37.96**. This money is for purchasing of PE equipment. We were given a total of £149.00 which was spent on PE equipment. BM to say to Amber that she still has £37.96 to spend.
- The MacMillan fund is sitting at a **£0.00**. The Nursery raised a total of £186.67. This money was banked into the school fund and then a cheque was written to MacMillan for the amount of £186.67.
- The Christmas Card fund money is sitting at a balance of **£183.01**. This is commission money. It was agreed by the committee that this money can be moved to the general fund.
- It was agreed that the next school fund meeting is going to be on **Wednesday 20th November 2017**.