

**Oakbank Primary School
School Fund meeting**

Date : 02.02.19, 11.00am

Present

Paula Morrison	HT	PM
Diana Clark	Clerical Assistant	DC
Julie Manson	DHT	JM
Jo Smith	DHT	JM

	Discussion	Action
School Fund General overview	<ul style="list-style-type: none"> General reserves sitting at £1698.28 which is a comfortable buffer for emergencies. Nursery fund £2246.24 however however £1152 of this is from th Inclusion Fund grant. DC will allocate this amount to its own column to keep and eye on spending. £478 already allocated to ICT resources and Boardmaker training. Arts for schools commission of £353.03 from 17/18 still has not appeared from P&K. DC has asked Lynn Oswald to check. It was agreed that the historical Dalguise amount of £1736.86 in column should now be utilised. We are awaiting £4000 from OSC. DC to chase. 	<p>DC</p> <p>DC</p>
	Actions to spend funds	
	<ul style="list-style-type: none"> Old Dalguise money - desperately needed maths resources. JM and PM to source Money from OSC - To be used for much needed literacy resources. Helmets for Play on Pedals to be purchased. OSC to reimburse. DC to chase OSC contribution for the nursery external notice board. 	JM PM

	<ul style="list-style-type: none">• £313.74 of money owed to DSM has been spent on requisition items for classrooms. <p>Other:</p> <ul style="list-style-type: none">• Staff need to be reminded that they should not be using their credit cards when purchasing goods for school.	
	Next Meeting: 10.06.19	-