

**Oakbank Primary School
School Fund meeting**

Date : 21.11.18, 10.30am

Present

Paula Morrison	HT	PM
Diana Clark	Clerical Assistant	DC
Julie Manson	DHT	JM

	Discussion	Action
School Fund General overview	<p>General reserves sitting at £2135. Nursery Fund is sitting at £3,342 which does include the Innovation Fund received last term. However, *£743 should be taken from this total. See below. Trips and events is showing a deficit of -£332 as we are still awaiting donation of £400 from OSC for V&A bus last term. DC will contact treasurer of OSC. Donations column is showing £457.37. £342 of this is for SEESAW licence which was raised at the end of session 2017/18. DC will check when this is to be paid. Dalguise 18 is £1318 - DC will investigate as should only be a surplus of £18.</p>	<p>DC</p> <p>DC</p>
	Actions to spend funds	
	<p>JS has had Boardmaker training for 2 members of the nursery team. This will be paid for via nursery fund. *DC reported that, after finalising school funds last term, there were 2 nursery fund items which were paid by DSM instead of School Fund. A TTS and a YPO order totalling 734.94 for nursery items. Lynn Oswald advised that school funds should pay for any DSM items, approximately totalling this amount, as repayment at some point during this financial year. There was also a Smiths and Sons bus paid for through DSM for £230. This amount should also be paid back in the same way. This will not affect the Trips and Events total as the</p>	<p>JS</p>

	amount was taken from column 7 in 2017/18 SF. PM and JM suggested this money could be used for maths resources.	PM, JM
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	Next Meeting 17/01/19	-