

**Oakbank Primary School  
School Fund meeting**

**Date : 22.06.18, 10.30am**

**Present**

<b>Paula Morrison</b>	<b>HT</b>	<b>PM</b>
<b>Diana Clark</b>	<b>Clerical Assistant</b>	<b>DC</b>
<b>Julie Manson</b>	<b>DHT</b>	<b>JM</b>
<b>Jo Smith</b>	<b>DHT</b>	<b>JS</b>

	<b>Discussion</b>	<b>Action</b>
School Fund General overview	<p>Gen Reserves £2155 Dalguise 16 £1736 It was agreed that there should be a bit of a tidy up of columns before transferring to 2018/19 SF spreadsheet. £215 to be transferred to Dalguise 17 from Dalguise 16 to cover shortfall of payments in 2017. Move £89.60 from SPREE money to Gen Reserves. Move £11.75 from OSC Garden to OSC to bring together. Move £167.91 from P4DC enterprise to add to P4GM. This column will be renamed P5 Enterprise in next year's SF. £192.38 from P4 Fundraising which was carried forward from 2016/17 moved to P5 Enterprise which will be renamed P6 Enterprise as it belongs to that yeargroup. 68p from P3 enterprise to Gen reserves £2.00 from Badge Money to Gen reserves.</p>	DC All
	<b>Actions to spend funds</b>	
	<p>It was agreed that the P7 transition bus to Bells would be paid from the excess in Dalguise 2016 column - Which is an accumulative total of a number of years. Initially we had thought that the parents had overpaid for Dalguise 17 by a total of £209 but had missed a refund of £250 that had been repaid in SF 2016/17.</p>	DC
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