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Head Teacher
Jonathan Graham

11th February 2022

S3 PARENTS' INFORMATION EVENING

The next opportunity to discuss your child's progress will be the S3 Parental Consultation Evening on **Wednesday 2nd March from 4:15 – 6:15pm.** The parent-teacher meetings will take place by telephone, and you are invited to make appointments for these meetings online. The teachers with whom you make appointments will call you at the appropriate time on 2nd March, on the number you provide.

To make your appointments please login at: www.parents-booking.co.uk/eastbank

To login you will need to enter:
- Your first name and surname
- Your child's first name, surname and date of birth

The login details you enter <u>must</u> match those we have on record for you.

Once logged in please follow the steps below:
- Click on make/edit my own bookings
- Choose which subject you wish to make an appointment with
- Choose which time you wish to book
- Please mark in the blank box, the number you wish to be called on
- You will need to repeat for each subject, you wish a telephone appointment with

Appointments will be available to book from **6pm on Monday 14th February** until **6pm on Friday 25th February.** After you have made your appointments you can choose to print or e-mail confirmation.

Troubleshooting Tips
- If you cannot login please contact the school office.
- The email address field entered is only used to send your appointment confirmation. If you have problems logging in, it will not be because of the e-mail address you entered.
- If you are unable to book at home, please contact the school office for help.

We will provide further information about the appointments prior to 2nd March. I hope that you will be available for telephone meetings, and that the evening will be useful in supporting your son/daughter through this very important year.

Yours faithfully,

Mrs E Gray
Depute Head Teacher, S3

Our School, *Our* Work, *Our* Future