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Contact: Mrs Birrell

Our ref: LB/MM

Your ref:

Date: 25<sup>th</sup> May 2020

P7 Pupils

Dear P7

My name is Mrs Birrell, I am a Depute Head Teacher at Perth Academy and I have responsibility for planning your transition from primary to secondary school. I hope you are well and have had a positive time whilst staying at home. Transitioning to secondary school can be worrying for young people in normal circumstances, so it is understandable if you are feeling particularly anxious about it. However, we are here to do all we can to support you to have the best experience possible and we are looking forward to welcoming you to the Perth Academy community. Your parents/carers should have had a letter from me via your primary school with some information about how we plan to help you get ready for joining us. If they didn't get that, just let me know.

We want you to feel safe, happy and confident about joining us at Perth Academy, so we've got some things planned to help make sure you get to know some of the Perth Academy community, take part in activities, find out information and have an opportunity to ask questions. We have been working with our feeder Primary Schools to plan some virtual transition activities. All P7s who are expected to join us will be added to a Microsoft Team to make it easy to communicate and our online transition programme begins today.

25 May 2020: Online Transition Programme Launch

- Microsoft Teams: Attached is a guide to accessing Microsoft Teams. This is where we will share information, videos, activities and resources. You will be able to post any questions and return evidence of completed activities in your Team. We would like you to do your best, do what you can, but do what's right for you and your family. If you have any difficulties accessing or using Microsoft Teams please refer to the guide or contact your Primary School in the first instance.
- YouTube: We will also post the same videos on the following link: <https://www.youtube.com/channel/UCb2wqTdUMv5A0Tld32aT23w> There will be four videos available for you to see when you first log on, then weekly updates:
  1. Mr Lothian's welcome and introduction to #StayAtHome Steps to Perth Academy
  2. An introduction to some of the Support Team

3. A video of some of the places you can find help in school
  4. An introduction to one of our departments and an activity
- #StayAtHome Steps to Perth Academy: this is an alternative to our original Steps to Perth Academy challenge which Mr Lothian introduced when he visited Primary Schools. Don't worry – we will still recognise your original Steps to Perth Academy achievements.
  - Frequently Asked Questions (FAQ) Friday: Every Friday, we will post a video answering any questions you have

Stay safe and well. We are looking forward to seeing you soon.

Mrs Birrell  
Depute Headteacher  
Perth Academy