



Perth Academy

School fund Committee Meeting – Friday 13th November 2020

Minutes

Present: M Martin, S Barlow, G Johnson, J Tarbet, K Dow, C Leishman (chair)

Apologies: J Lothian, A Baillie, G Lenton

1. Minutes of the last meeting for approval

- ✚ Minutes of the last meeting were approved

Matters Arising:

- ✚ None

2. Funding requests:

- Joyce Jamison - £200 (Food Purchase)
 - ✚ Application Approved
 - ✚ A donation of £200 was received for the Breakfast Club from a former member of staff
- Tanguy Mallet - £250 (Reward Events support)
 - ✚ Application Rejected *Committee felt that supporting a reward system was not viable and we need to be seen to be equitable*
- Johnny Lothian - £1,000 (Opportunity Fund donation)
 - ✚ Application Approved
 - ✚ A meeting of the Opportunities Fund will take place shortly.
 - ❖ Their funds are very low.
 - ❖ They require funds as soon as possible.
 - ❖ There are a number of families who require financial support in our school community.

3. Finances –

- Financial update
 - ✚ The General Fund balance is £17 675.11 **
- JL/MM to give recommendations and options to the meeting re transferring some allocated funds.

- ✚ MM has emailed all Committee members the break-down of the General Fund finances and a spreadsheet listing monies transferred from different projects to bring it into the new financial year
- ✚ Some monies have been transferred eg the mini-bus/PE accounts
- ✚ The cost of school ties was considerable – 200 @ £3.50 = £700.
- ✚ A tie was given to all S1 pupils.

4. A.O.C.B.

- ✚ The Committee were advised that monies had been paid out of DSM in error instead of the School Fund in 2019/20, hence the increase as shown on the spreadsheet **
- ✚ The Committee were asked to signify their approval that monies should now be taken out of the General Fund to pay back DSM for the error to buy school equipment.
- ✚ The Chair suggested that approval be given for the purchase of laptops to be coded to school fund to rectify the error. This motion will be placed on the next meeting's agenda.

Next meeting date: February '20 TBC