



## Perth Academy

### School fund Committee Meeting – Friday 15<sup>th</sup> November 2019

#### Minutes

Present: J Lothian, M Martin, G Lenton, S Barlow, G Johnson, J Tarbet, K Dow, A Baillie

Apologies: None

1. Minutes of the last meeting for approval

- ✚ Minutes of the last meeting were approved
- ✚ General fund balance is £20,903.38

Matters Arising:

- ✚ None

2. Funding requests:

- Louise MacLeod - £90 (Recycling Bins) Application Approved
  - ✚ This request was approved in October
- Audrey Baillie - £133.32 (Quick Cricket equipment)
  - ✚ Application Approved
- Johnny Lothian - £13,943 (ICT equipment) – to be discussed as the principal agenda item.
  - ✚ Application Approved details below

3. Finances –

- IT developments within Parent Council; change of circumstances re school need; Funding request from Head Teacher
  - ✚ JL gave up-date re ICT equipment
  - ✚ Attempting to offset funding for 50 PCs/laptops which have been lost due to Microsoft update
  - ✚ Parent Council has funded 12 laptops for the Library; the remainder will come from the school budget
  - ✚ The Maths dept are now without laptops and the laptops in English are already 4 years old. The need to prioritise these departments was acknowledged by all at the meeting.
  - ✚ A centralised booking system was discussed. However, the heavy usage in these departments would mean less availability generally but it was argued that a protocol should be formulated so that PSE can have access to this

equipment and that a caveat on receipt that there would be a transparency of usage

- ✚ JL explained that the bid was to increase provision and would be for 32 laptops initially with the Parent Council fundraising for more, hopefully by another 32 items
- ✚ Concerns were raised that the School Fund would be severely depleted with this request. Response was that there will be more opportunities to use monies from the general fund at a later date
- ✚ Council will maintain all equipment brought through PECOS but not when equipment is more than 5 years old
- ✚ The application was Universally Approved

➤ JL/MM to give recommendations and options to the meeting re transferring some allocated funds.

- ✚ Some funds have now been transferred; on-going process
- ✚ More money has been received but not notated yet
- ✚ Removal of old trip monies to be entered in a *Legacy Fund*
- ✚ Activity Day created a large excess. Discussion pertaining to where these funds could best support eg future Activity Days/Opportunity Fund/funding for additional staff member required for Iceland trip (£400)

#### 4. A.O.C.B.

➤ Audrey Baillie - £200.00 (PE front foyer seating)

- ✚ Late application presented at the meeting. Application Provisionally Approved. Costings required and suggestion made that a trial with one of the canteen table/chairs be made.

Next meeting date: January '20